**GIMINGHAM PARISH COUNCIL**

**ORDINARY PARISH COUNCIL MEETING**

**Elaine Pugh - Clerk to Council**

Minutes of the Ordinary Parish Council Meeting

Monday 17th July 2023 – 7.30pm @ Gimingham Village Hall

**Present:** Ady Phillips (Chair), Alan Gotts, Colin Hart, Daniel Gotts and

Jocelyn Pike

**Others:** Roy MacDonald – NNDC, Ed Maxfield – NCC and 1 member of the public.

**1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**

No apologies were necessary – all members were present.

**2. To appoint a Vice-Chairman for 2023-2024 and receive declaration of acceptance of office**

It was resolved that Colin Hart be Vice Chair.

**3. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations**

No interests were received or declared.

**4. To confirm receipt of the Annual Parish Minutes – 10th May 2023**

All members confirmed receipt.

**5. To approve Annual Parish Council Minutes - 10th May 2023**

It was resolved that these be approved and signed by the Chair.

**6. Resolution to adjourn the meeting for public participation –**

**NNDC and County Councillor Reports (10 minutes allowance)**

Resolved to open the meeting to the public.

The public spoke about the condition of the playing field. The Chair addressed their concerns and stated that this item was Agenda item 11.

Discussion took place with the use of the pavilion and the way forward.

Pot holes on the Trunch Road would be addressed by Ed Maxfield as yet they had not been filled in. The hedges needed to be cut around the entranceways into the playing field.

***Roy MacDonald, NNDC*** – introduced himself and informed that he had been undertaking rigorous training at NNDC.

Concern was raised with regard to the outflow of sewerage within the local coastal area. Roy MacDonald would investigate and report back.

***Ed Maxfield, NCC –*** there were no major updates and the County Council appeared to be gradually giving up on the Western Link together with a directly elected leader of the Council. Work at NCC will slow down until September.

Members of the Council requested Ed to take up the issues on the drains which have still not be cleared albeit they are on the schedule to be completed. There had been no update on the forward programme of works for the Gimingham capital drainage scheme at the top of the village. The Clerk was asked to write to MP Duncan Baker again asking for his support in attaining this project work to be assigned a date for commencement. EM/EP

Resolved to close the meeting to the public.

**7. To review and consider Planning if received**

|  |  |  |
| --- | --- | --- |
| 23/1040 | Rose Cottage, Mill St | Demolition of existing car port and erection of first floor rear ext – No comments received |

**8. Matters Arising and Monthly updates and for information only:**

**8.1 SAM 2** – the statistics were reviewed and noted

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **LOCATION** | **FROM** | **TO** | **TOTAL VEHICLES** | **85th PERCENTILE SPEED MPH** | **50th PERCENTILE SPEED MPH** | **AVERAGE SPEED MPH** |
| Pound facing the village | 09.05.23 | 14.07.23 | 33,849 | 31.4 | 26.6 | 25.40 |

**8.2 Caretaker additional jobs**

|  |  |
| --- | --- |
| Clearance of weed, grass @ Clubhouse/entrance/carpark | Completed |
| The Clerk would arrange for debris to be removed | Caretaker |
| Cutting of hedge around entrance to play area and foliage adjacent to the bus shelter (Mundesley Road) | Caretaker |

**8.3 Gimingham Village sign**

Discussion took place on this and it was considered that a Councillor should investigate the possibility of a metal village sign. This would be reported on at the next meeting.

**8.4 Registration of Village Hall in alignment with Charity Registration Document** – work in progress

**8.5 Movement of clothes bank** – Moved – income to be chased. EP

**8.6 Upgrade of website** – in progress

**8.7 Highways**

|  |  |
| --- | --- |
| EN1-61791-D6G5F9 – Cleaning of drains lower end | Ed Maxfield |
| Pot holes Trunch Road 900223784 – with Rangers | Ed Maxfield |
| Maintenance of village drains – emails sent to  Mr Bygraves, Ed Maxfield and Duncan Baker MP with map of drains. | Clerk to write again |

**8.8 Costs for agricultural allotments**

A guide price had been sourced however, members considered a formal price needed to be received. The Clerk would approach

Brown & Co for this information. EP

One additional acre of agricultural allotment had become available.

**8.9 Replacement item of play equipment for children’s play equipment**

Discussion took place on this and a Councillor would investigate to find out the general costs of particular items. Once sourced and agreed – funding might be available. Consideration would be given to Disabled accessibility.

**9. To consider and review correspondence**

|  |  |
| --- | --- |
| Resident re complaint with condition of car park/entrance & field | Resolved |
| NCC – Ed Maxfield’s County Councillor report | Circulated |
| NCC – Parish Partnership Scheme | Agenda |
| NNDC – Defib funding | Noted |
| NCC – Highways – drains | Circulated |
| Duncan Baker MP – drainage (case reference DB33878) | Circulate |
| NPTS – thank you for re-subscription | Noted |
| Allotment – leaseholder – release of 1 acre agricultural | Noted |
| Richard Church – tree surgeon – survey of the Grove Trees | Agenda |
| Gimingham Village Hall – invitation to opening | Noted |

**10. To consider Financial Matters**

**10.1 To receive bank reconciliation and note receipts and review reserves**

The reconciliation was noted and the Council reviewed the reserves.

**10.2 To agree payment schedule and approve payments**

|  |  |
| --- | --- |
| Mr W Myhill - Village Hall Radiators - donation | 1,797.84 |
| Elaine Pugh - June | 232.85 |
| HMRC - June | 12.20 |
| HMRC - July | 12.20 |
| Elaine Pugh - July | 239.70 |
| NEPC - 2 cuts | 300.00 |
| Gary Cheney – caretaker – May/June/July | 623.50 |

**Resolved to pay enbloc**

**11. To review the provision of grass cutting on playing field**

**11.1 To receive risk assessment**

The Clerk had completed a risk assessment of the playing field and it was considered by the Council. The Council resolved that:

1. Signage would be placed at the entrances to the playing field warning residents of the condition of the area.
2. No mole contractor would be employed due to the cost implications and the area was not used as a sports facility.
3. The goalposts would be removed and installed in the Clubhouse to deter football from taking place.

**11.2 To consider grass cutting for 2023-2024 and allocate additional expenditure**

Members discussed this at length and were keen to source another supplier going forward all agreed that the grass cutting provided was that of a rural field. An alternative contractor would be contacted with a view to stepping in to assist the Council at the playing field. The costs of which would be forwarded to members for their consideration. The cut would still be 3 weekly. The Clerk would meet with the supplier to assess their understanding of the work. The Council agreed that further funding may be required.

**11.3 To consider provision of a mole contractor for the playing field on a regular basis**

It was resolved that mole control would not be undertaken by the Parish Council.

**11.4 To consider a specification and agree tender process for**

**2024-2025 season together with cutting regime and ancillary areas**

A provisional tender document was drawn up ready for

2024-2025 and would formally be agreed at the September meeting. Agenda

**12. To consider and agree the future use of Gimingham Clubhouse**

A criticism of the Council had been levied during the open session that the residents had not been consulted on this matter. It was clearly evidenced through the Minutes and over many years the Council had endeavoured to engage with the local community – who had not responded or appeared to be disinterested. Residents are welcome to attend any Parish Council Meeting or write to the Clerk or raise the matter with a Councillor and make suggestions.

The Clerk would investigate the cost of re-connecting the Clubhouse to both the electric and water services. EP

An advert would be drawn up and circulated to members to assess

the possibility of utilising the unit for storage at a cost of

£250 per month. EP

This would be circulated via Crabline and Facebook marketplace.

**13. To Receive Reports from Councillors and items for the next Agenda**

Donation to Village Hall towards the insurance costs.

**14. To confirm date of the next Meeting**

**Gimingham Ordinary Parish Council Meeting -**

**Monday 18th September 2023 – Gimingham Village Hall @ 7.30pm**

**There being no further business the meeting concluded at 9.15pm**

**ADY PHILLIPS – CHAIR 18th September 2023**