

GIMINGHAM PARISH COUNCIL

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Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

Minutes of the Ordinary Parish Council Meeting

Monday 20th November 2023 – 7.30pm @ Gimingham Village Hall

Present: Ady Phillips (Chair), Daniel Gotts and Alan Gotts
Others: Roy MacDonald-NNDC, Ed Maxfield-NCC,
Coralie Martin-NNDC and 2 members of the public

- 1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**
Jocelyn Pike - personal - accepted by the Council.
- 2. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and authorise individual dispensations**
There were no interests declared or dispensations authorised.
- 3. To approve Ordinary Parish Council Minutes - 9th October 2023**
These had been circulated. It was resolved they be signed by the Chair.

4. Resolution to adjourn the meeting for public participation - NNDC and County Councillor Reports (10 minutes allowance)

Resolved to open the meeting to the public:

Corallie Martin, Community Connector - NNDC - spoke about the role of the community connectors within the area. This included co-ordinating, promoting support groups and being the centre of information for the community. They can provide help and guide people to a central hub for information and support residents to avoid a crises situation. Help is available for those who are not online and there are also finance inclusion officers at NNDC who will help people with their finance and who will check if residents are receiving all their entitlements. Information is targeted at lonely and isolated residents to ensure that communities are sustainable. They hand out the Lions Green Tub - in this householders would place their medication in the fridge in case they go to hospital their medication is readily available. Libraries are offering a warmhub/space together with free toiletries. There is money available from the hardship fund which can be accessed. A parenting hub should soon re-open at Northfield Road, North Walsham. The connectors work with Poppyland Radio. A QR code is available which provides an inter-active map and highlights where various groups are located.

Members of the public complained about the potholes along the Trunch Road. It was highlighted that this had been reported to Highways on numerous occasions with photos and W3W supplied. The Clerk would find out what the situation was as it had been ongoing for many months. The drains had become blocked during the rain deluge and members of the community had cleared debris to enable the water to flow away. The Clerk would request Highways to clear the drains again. EP

Ed Maxfield, NCC - informed that his December report was imminent and would investigate further with the pot holes along the Trunch Road.

Resolved to close the meeting to the public.

5. To review and consider Planning if received

23/2322	Hall Farm Cottage, Hall Rd	Conv and ext of detached outbuilding to form annexe to Hall	No objections
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- 6. Matters Arising and Monthly updates and for information only:**
- 6.1 Caretaker additional jobs** - bus shelter to be cleared out. EP
- inside of the allotment hedge at Trunch Road EP
- 6.2 Gimingham Village sign** - varnishing had been completed
- 6.3 Highways**
- | | |
|---|---|
| Pot holes Trunch Road 900223784
Clerk to chase as these had still not been filled. | Photos resent directly to Engineer/EM |
| Maintenance of village drains - emails sent to Mr Bygraves, Ed Maxfield and Duncan Baker MP with map of drains. Surveys due on 28 th /29 th November. | Email sent to KR/EM and DB
Response received from KR |
- 6.4 Hedges along playing field and allotments - contractor instructed**
The hedges had been completed.
- 6.5 Grass cutting tender** - sent out to local contractors and had been followed up with messages. Waiting for responses.
Clerk to remind suppliers again. EP
- 6.6 Tree maintenance at the Grove - contractor instructed**
The Clerk would chase this again. EP
- 6.7 Clubhouse agreement Coastalmtastic**
The rental agreement had been signed and the Clerk in conjunction with Roy MacDonald was seeking guidance from the planning department.
- 6.8 Fosters - guidance and advice - meeting on 25th November**
Clerk to remind members. EP
- 6.9 SAM2 - movement** - the unit has been moved to the Pound.
- 6.10 Agricultural allotments**
The invoice with the revised charges had been forwarded to the leaseholder. The additional acre would not be paid in the first year as it was unable to be utilised. Payments for the garden allotments were still being received and reminders had been sent out to leaseholders. EP
- 6.11 Bank signatories**
The variation of Mandate needed to be signed by one additional Councillor and then forwarded to the Bank. EP
- 6.12 2024 - Meeting dates**
These were circulated to members and would be placed onto the website and noticeboard. EP

Roy MacDonald, NNDC - arrived and it was resolved that the meeting was opened to receive information relating to the output of sewerage. Anglian Water were invited to attend the Scrutiny Committee at NNDC. There is a 5 year plan to update the treatment works however, Anglian Water could not commit to the funding allocation. General discussion took place regarding the Pumping Station at Gimingham together with the general sewerage issues in the Parish. The meeting was closed to the public.

7. To consider and review correspondence

Gimingham Village Hall - thank you for donation of £500	Noted
Gimingham Village Hall - increase in hourly charge to £8 per hour	Noted
NCC County Councillor report	Circulated
EPIC - route plan - circulated - no concerns with route	Circulated
NCC - Karl Rands re drainage feasibility study	Agenda
4 X NCC road closure orders	Circulated

8. To consider Financial Matters

8.1 To receive bank reconciliation and note receipts and review reserves

The Clerk detailed the figures and these were accepted by the Council.

8.2 To agree payment schedule and approve payments

Payee	Amount
MK Gardening Services	264.00
NNDC - elections	40.50
NEPC - 2 cuts - Oct/Nov	300.00
Countrystyle - glass bottle emptying	27.00
Stuart Clark - bus shelter clearance	35.00
Elaine Pugh	279.90
HMRC	21.40
Countrystyle - glass bottle emptying	6.00

Resolved to pay enbloc.

8.3 To agree purchase and allocation of funding for a new piece of equipment - see saw £1,000 plus fitting and VAT

The Clerk had sourced a guide price for the installation of the see-saw which included matting. The estimated price would be approximately £2,200 plus VAT. Members considered this expenditure at length and resolved not to progress this purchase at the present time due to funding.

8.4 To agree the yearly donation to Gimingham Church £600

It was resolved that £600 be donated to Gimingham Church.

8.5 To consider and agree formal application to the NCC Parish Partnership Scheme to provide a bus shelter at the Mundesley Road and sign paperwork

The Council resolved to put forward the bid. The Clerk would complete the paperwork. EP

8.6 To consider budget for 2024 - 2025

The Council considered the budget and discussed various options and amounts. There were demands from the public to keep the grass cut around the village on a more regular basis and maintain assets to a higher standard. Members understood the ramifications of this and that they could not keep spending reserves and agreed the budget with minor amendments.

8.7 To consider and agree Precept request for 2024 - 2025

Members resolved to increase the Precept to £9,000 - which equates to an approximate increase of £6.61p per "Band D" household per annum. The Clerk to inform NNDC. EP

9. To consider and agree the removal of the dug out and brick shelter from Gimingham Playing Field

Members resolved that the dug out would be removed as soon as possible with the brick shelter to be reviewed.

10. To agree editorial for Gimingham Parish Council Newsletter

It was resolved not to progress with a Newsletter at this time. The Council would instead place more information onto the website.

11. **To consider, agree and take appropriate steps on the Play Inspection report**
Members considered this and only minor works needed to be carried out - a Councillor would remove the bench and refurbish it in the Spring.
12. **To Receive Reports from Councillors and items for the next Agenda**
The footpath between Hall Road and Southrepps Road - fallen tree - 100 metres from Hall Road. Clerk to report. EP
13. **To confirm date of the next Meeting**
Gimingham Ordinary Parish Council Meeting -
22nd January 2024 - Gimingham Village Hall @ 7.30pm

There being no further business the meeting concluded at 8.55pm.

ADY PHILLIPS - CHAIR

22nd January 2024